



RACE PERMIT APPLICATION FORM Delete below which not applicable	
Road Race:	
Cross Country	
Track & Field (on a certified track)	
Mountain / Fell	
Multi-terrain:	
Trail	
Other	

OFFICIAL USE ONLY	
Date Received	
Permit Number	
Issued	

EVENT			
Date of Event	DAY	MONTH	YYYY

With the authority of and on behalf of the above-named organization, I apply for a Race Permit and for the above-named event to be approved by Athletics Namibia. I undertake on behalf of the above-named organization that the race will be conducted in conformity with the laws and Rules, [including the minimum Standards of Organization as set out in this document], of the Governing body, the by-laws and rules of Athletics Namibia and relevant National Legislation.

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_

APPLICANT CONTACT DETAILS	
Full Name	
Position	
Postal Address	

E-Mail	
Facsimile	
Telephone (Work)	
Telephone (Home)	
Mobile	

<b>EVENT CONTACT DETAILS (if different from applicant details)</b>	
Full Name	
Position	
Postal Address	
E-mail	
Facsimile	
Telephone (Work)	
Telephone (Home)	
Mobile	
<b>EVENT DETAILS</b>	
<b>Track &amp; Field</b>	
<b>Field events Records measured with steel tape</b>	
<b>Field events Qualifier measured with steel tape</b>	
<b>All records and Qualifier must be measured and signed immediately by an Athletics Namibia Member</b>	
<b>Wind meter for Long and triple Jump</b>	
<b>Wind meter and electronic time for track event</b>	
Has this Event been staged before	
Previous Permit Number	



Event Headquarters	
Exact Distance	
Start Time	
Start Location	
Finish Location	
Name of Referee	
Brief Course Description	

<b>POLICE DETAILS. TO BE COMPLETED IN FULL.</b>	
Have the Police been informed?	
Have the Police agreed to assist?	
Have the Police approved the Route?	
Have the Police indicated any specific problems with the route or arrangements	
Police Station Informed	
Name of Police Contact	
Telephone number of Police contact	

Are the roads to be closed to traffic?	
Has the local authority been informed?	
Have they raised any objections?	
If YES to any question, full details should be provided on separate sheet.	



## COURSE MEASUREMENT

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**Any registered road race which is advertised as being of a specific distance must be measured by a qualified AN Course Measurer. This is not applicable for cross-country or multi-terrain events.**

Does the title of your event mention a distance?	
If the answer is YES* you must complete the relevant section of the accompanying Course Measurement form	

Description of Medical / First Aid facilities provided	
Name of Service Provider	
Telephone number of Service provider	

### TOILET/CHANGING FACILITIES

Description of Toilet Facilities	
Description of Changing Facilities	
Location of Toilet facilities	
Location of Changing Facilities	

### ENTRANT DETAILS

Total number of entries expected	
Number of entries previous year	
Entry Limit (if applicable)	
Lowest age of competitors	
Published date for closing entries (if applicable)	
Entries allowed on date of event?	

### FINANCIAL

Proposed Entry Fee for licensed athletes	N\$
Proposed Entry fee for unlicensed athletes (Incl. N\$10.00 levy)	N\$



Approximate total value of prizes	N\$
Largest individual prize	N\$

**This application must be accompanied by:**

1. **Copy of Certification of Affiliation (Permits fees of N\$750 for sponsored road running events for clubs affiliated with Athletics Namibia.**
2. **Permit application fee of N\$1500.00 will be applied to all corporate road running events that need to be sanctioned.**
3. **Permit application must be submitted one month before date of event.**
4. **A copy of the proposed entry form.**
5. **A map of the course – to include the location of course marshals and km points – and race instructions if available**
6. **Full details of ALL First Aid/Medical Provision**

Complete and forward to the address at the foot of this form after obtaining regional approval in writing below:

REGIONAL APPROVAL	
Region	
Approved by	
Signature	
Date	
Position	

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**DATA PROTECTION. The information you provide will be held on a database and will be held in the strictest confidence**

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